

**Annual Governance Statement for the Governing Body of Hambleton
Church of England VC Primary {Hambleton}School**

July 2017

In accordance with the Government's requirement for all governing bodies, the three core strategic functions of Hambleton School Governing Body are:

1. ensuring clarity of vision, ethos and strategic direction
2. holding the Headteacher to account for the educational performance of the school and its pupils
3. overseeing the financial performance of the school and making sure its money is well spent

Governance arrangements

As a result of legislation outlined in the *2012 School Governance (Constitution) (England) Regulations*, the Governing Body of Hambleton School was reconstituted on 18th March 2015 and is now made up of:

- Four parent governors
- One local authority governor
- One staff governor
- Headteacher
- Four co-opted governors
- Three foundation governors

Many and varied skills are required to contribute to the effective governance of a school. A key aspect of governance is to ensure that the school's Governing Body comprises individuals who possess some or all of those skills and that, across the Governing Body as a whole, all skills considered essential or desirable are present. The governors who have sat on the governing body during the academic year 2016-17 have more than fulfilled that requirement.

Skills identified as being 'essential' are:-

- Commitment to improving education for all pupils
- Ability to work in a professional manner as part of a team and take collective responsibility for decisions
- Willingness to learn and undertake any training
- Commitment to the school's vision and ethos
- Devote time and energy required to be an effective governor
- Understanding and experience of strategic planning
- Ability to analyse and review complex issues objectively
- Problem solving & influencing skills
- Ability to propose and consider innovative solutions
- Understanding of current education policy
- Understanding the various sources and forms of information/data
- Communication skills, including being able to discuss sensitive issues tactfully and effective listening
- Ability to analyse data
- Ability to question and challenge
- Performance management/ appraisal of someone else
- Self-evaluation
- Staff recruitment
- Financial planning/management
- Teaching
- Special Educational Needs
- Safeguarding

Skills identified as being 'desirable include:-

- Available to attend school during school hours
- Coaching and mentoring
- Health and Safety
- ICT/Computing
- Experience of being a board member in another sector or a governor/trustee in another school
- Experience of handling complaints, grievances or appeals

The governing body has a programme of meetings throughout the school year. During 2016-7 a committee structure focused on specific areas of governance.

The objective(s) of the Resources Committee were ***“To ensure sound management of the school’s financial situation by monitoring and evaluating the school’s financial performance and to provide support and guidance to the Headteacher on all matters relating to health & safety, school grounds/premises and security”***

The objective(s) of the School Improvement Committee were ***“To ensure sound management of curriculum, staffing, teaching & learning and pupil performance matters”***

Attendance record of governors

A record is kept by the clerk to the Governing Body of governors’ attendance at meetings. Details of attendance can be found below.

Meetings need to be 'quorate' to ensure that decisions can be made.

The work we have done on our committees and in the Governing Body Meetings

Pupil attainment and progress

Governors understand what school assessment data tells them about pupils’ attainment; they can also describe how the school’s assessment systems give detailed information about pupils’ progress to identify any patterns that might emerge. Governors are well informed about the quality of teaching and pupils’ achievement. They understand the use and analysis of data about pupils’ attainment and progress and how these are linked to the quality of teaching and School Development Plan {SDP} priorities.

Governors know how the pupil premium funding is spent and the impact it is having on the achievement of disadvantaged and vulnerable pupils in the school. They also receive detailed reports on how the sports premium funding has raised the profile of PE and sport and is positively impacting upon all children.

Monitoring activity

Governors look at pupils’ work, visit school frequently in a variety of capacities and receive reports about the quality of teaching. They hold school to account effectively by asking searching questions, and by setting challenging targets as part of the Headteacher’s performance management. They also make sure that pupils’ achievement is taken into account when making decisions about teachers’ pay.

Finance

The Resources Committee has ensured that 'best value' is always obtained when school funds are spent and has made strenuous efforts to safeguard funds entrusted to school from the public purse.

Headteacher Appointment

During the year, a specially formed panel of governors conducted a rigorous recruitment process in order to appoint a successor to Mr Barber, who had tendered his resignation to take effect from 31 August 2017. From the high-quality applications received and following a detailed shortlisting exercise, Mr Williams was appointed after successfully negotiating his way through a demanding two-day process of exercises and formal interviews.

Strategic Planning for the future

Through the SDP governors have a clear picture of how well the school is doing and where it needs to improve. Link Governors with specific responsibility for supporting the monitoring reading, writing and mathematics conduct strategic activities taken from the SDP. They hold discussions with pupils, visit classrooms, take part in work scrutiny and submit evidence forms and reports that feed into the school's self-evaluation.

How to contact your governing body

You can contact the Chair of Governors by email at:- cofg@hambleton.n-yorks.sch.uk

The Hambleton School Governing Body – Membership

<u>Governor</u>	<u>Category</u>	<u>Term of Office (Expiry Date)</u>
Andy Reed	Co-opted [Chair of Governors]	Mar 2019
David Adamson	Co-opted	Mar 2019
Emma Andrews	Parent	Jan 2018
Sue Anger	Co-opted	Mar 2019
David Barber	Headteacher	Ex-Officio
Rev. Anna Burr	Foundation	Ex-officio
Andrew Calvert	Local Authority	Jan 2018
Janys Cliff	Foundation	Resigned September 2016
Jon Glover	Foundation (<i>previously Parent</i>)	Mar 2020
Claire Hardy	Co-opted (Vice Chair)	Mar 2019
John Key	Staff	Sep 2018
Kirsty Murray	Parent	Mar 2020
Margaret Seager	Foundation	Jan 2020
Caroline Wynn-Davies	Parent	April 2020

The Hambleton School Governors' Attendance Record for 2016 – 2017 (%)

<u>Governor</u>	<u>Full Governing Body</u>
Andy Reed	100%
David Adamson	75%
Emma Andrews	100%
Sue Anger	100%
David Barber	100%
Rev. Anna Burr	75%
Andrew Calvert	50%
Janys Cliff	N/A
Jon Glover	100%
Claire Hardy	100%
John Key	100%
Kirsty Murray	75%
Margaret Seager	100%
Caroline Wynn-Davies	100%